



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



August 6, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**ADVANCE NOTIFICATION OF INTENT TO ENTER
INTO SOLE SOURCE NEGOTIATIONS WITH AUTOMED
TECHNOLOGIES, INCORPORATED FOR EQUIPMENT MAINTENANCE,
REPAIR AND SUPPORT SERVICES**

SUBJECT

This letter provides advance notification to your Board that the Los Angeles County Sheriff's Department (Department) intends to enter into Sole Source negotiations with AutoMed Technologies, Incorporated (AutoMed) for equipment maintenance, repair and support services (Services). The intended term of the Agreement will be for five years with an option to extend for two additional one-year option periods for a total term not to exceed seven years.

PURPOSE

The purpose of the recommended action is to allow the Department to obtain full service preventative maintenance and as-needed Services for the automated drug packaging equipment, which provides pre-packaged medications for administration to inmate patients. The machines are located at Twin Towers Correctional Facility and Century Regional Detention Facility.

BACKGROUND

Presently, the Department has over 9,000 inmates who have medical problems and a need for medications on a daily basis. As a result, the dispensing of such a large

A Tradition of Service

quantity of medications to patients is a massive undertaking. To achieve this goal, the Department's Medical Services Bureau (MSB) has installed automated drug dispensing technologies with the use of AutoMed machines. The AutoMed machines enables the MSB staff to deliver healthcare services in a more efficient manner by eliminating the need to prepare medications from bulk supplies before administering them to the patients.

The AutoMed machines reduce drug waste as unused medications can be re-issued. Since AutoMed is a pharmacy-based drug dispensing system, it helps the Department in complying with California pharmacy laws.

SOLE SOURCE JUSTIFICATION

AutoMed, as specifically stated in all Purchase and License Agreements and in all System Maintenance Agreements, is the only entity that may conduct service work on our automated drug packaging equipment.

Pursuant to Board policy, the Department will engage in Sole Source contract negotiations with AutoMed in two weeks, unless otherwise instructed by your Board. Should additional information be required, your staff may contact Contracts Manager Angelo Faiella at (323) 526-5542.

Sincerely,



LEROY D. BACA
SHERIFF